# ST TERESA'S **EFFINGHAM**

DAY & BOARDING SCHOOL FOR GIRLS

## ST TERESA'S SENIOR STAFF LIST 2023/24

Executive Director - Mr M Farmer BA (Hons), PGCE

Headmistress - Dr C McShane MA (Oxon), M.Phil (Cantab), PhD

Deputy Head (Pastoral) - Mrs R Whitton BSc (Hons), PGCE, FTIOB

Deputy Head (Academic) - Mr S Field BSc (Hons), NPQSL

**Director of Operations** – Mr A Ellison

Assistant Head - Head of Sixth Form - Miss C Pitchford BA (Hons), PGCE, MEd, NPQSL

**Senior Teacher** – Miss G Nelson BEd (Hons)

#### **Academic Staff**

Mrs S Ahmed BSc (Hons), PGCE - Mathematics (maternity leave)

Mrs A Allen – Learning Support Assistant

Mrs M Angel MBE, BA (Hons), PGCE - Head of Business & Economics

Mrs D Beattie MSci(Hons),PGCE - Chemistry

Mr J Bennett BA (Hons) – Sports Graduate Assistant

Dr H Benzing-Shears BA (Hons), MA, PhD, PGCE – History

Mrs S Bird BA (Hons), PGCE, NPQML – Geography

Mrs S Bosscher Ahmad BA (Hons), PGCE – Art and Photography

Mrs C Branfoot BA (Hons), PGCE, Dip. in Learning Support – Learning Support

Mr D Breeze BA (Hons), PGCE - History

Ms A Brownell BA, MBA – Learning Support

Miss E Buckett BSc (Hons) – Director of Sport, Head of Swimming, Physical Education

Miss A Burgess BA (Hons), MA, PGCE - Art & Design, Equality, Diversion & Inclusion Coordinator, Head of PSHE

Miss S Burke BA (Hons), PGCE - Mathematics, Data Co-ordinator

Mrs S Carvalho PGCE - French and Spanish

Mrs L Chapman BA (Hons) - French, German, Spanish

Miss J Church BA (Hons), ALCM, AISTD, DDE - Drama, LAMDA

Mr J Clark BA (Hons), MA, PGCE – Geography

Ms | Clarke BA (Hons), PGCE - English

Miss L Collins BSc, PGCE - Physical Education

Dcn S Conrad BA (Hons) Dunelm, PGCE, NPQH, CCRS - Religious Studies

Miss H Davis BA (Hons) PGCE - Art

Miss N Dean MSc, BA (Hons) - Head of Biology

Mrs B de Jong BA (Ed) - German

Mrs C Durham PGCE - Head of History & Politics

Mrs K Durham BA (Hons), PGCE - English

Mrs C Edwards BSc (Hons), PGCE – Head of Science, Physics

Miss S Elliott BA (Hons), PGCE – Head of Hockey, Physical Education

Dr S Evans BSc (Hons), PhD, DIC, MRSC - Head of Chemistry

Mrs A Ewbank - Art Technician

Mrs H Fairbanks BSc (Hons) – Learning Support

Mr S Field BSc (Hons), NPQSL - Mathematics, Computer Science

Miss S Fogwill BA (Hons) – Head of Swimming, Physical Education

Mrs C Forti BSc (Hons) – English as an Additional Language

Mr M Fuller BSc (Hons) PGCE - Mathematics

Mr J Garlic BSc (Hons), PGCE – Head of Physics

Miss S Gibson BA (Hons), PGCE – Physical Education

Mr M Giles BA (Hons), PGCE, CCRS – Head of Religious Studies

Mr A Gill BSc (Hons), M.Phil, PGCE – Psychology, Teaching & Learning Co-ordinator

Mrs M Gonzalez-Weekes BA (Hons), PGCE (Barcelona) – Head of Spanish

Mr A Gosling BA (Hons), PGCE, MA - Religious Studies

Mr D Graham BA (Hons), DipABRSM, PGCE - Music

Mrs D Granada Herbello BA PGCE - Spanish

Mrs C Gurney BA (Hons) Physical Education

Mr O Hall BSc, PGCE - Physical Education

Miss J Hansen BA, MA, PGCE - Director of Performing Arts

Ms C Harding BA, MBA - Spanish & French

Mrs C Harrison BA, PGCE - Learning Support

Mrs L Harwood - Physical Education

Miss F Hawkey BA (Hons), PGCE – Art & Design (Maternity leave)

Mrs I Heynes – Language Assistant (German)

Ms S Hobkinson BA (Hons), PGCE - Head of Geography

Mrs R Holland BSc (Hons), PGCE - Biology, Chemistry

Ms P Hooghan BSc (Hons), PGCE, DipSpLD – Learning Support

Miss S Kay BA, PGCE – Head of Academic PE

Mrs L Keen – Learning Support Assistant

Mrs C Kenton BA, HDE, Dip.SpLD - Learning Support

Miss S Kulici BA (Hons), PGCE - English

Mrs L Linaker BSc, PGCE – Head of Food Preparation and Nutrition

Miss M Marsden BA (Hons) - Head of History and Government & Politics, Curriculum Co-ordinator - maternity leave

Miss L McDowall BA (Hons) - Head of Mathematics, Assessment Co-ordinator, ECT & ITT Induction Lead

Mrs K McGrath BA (Hons), PGCE - Head of English

Dr C McShane MA (Oxon), M.Phil (Cantab), PhD - Latin, Classical Civilisation, English

Mr O Melvin BA (Hons), MA PGCE - Drama

Mr A Mirza BA (Hons) – Religious Studies

Mrs A Moncrieffe MA (Ed), PGCE, L7 (CPTAAA), Dip SpLD, BA (Hons) – SENCO/Head of SEND

Mrs F Monro BA (Hons), MA, QTS, CCET – Learning Support

Mr V Neate BA (Hons) PGCE - Mathematics

Miss G Nelson BEd (Hons) – Examinations Officer,

Mr M Norris BA (Hons), GDip Teaching Secondary - Head of English as an Additional Language, English

Mr K Nunkumar BSc (Hons), H.E.D. – Mathematics

Mrs E Ossai BA (Hons), PGCE - Dance

Mr D Palmer BA (Hons), PGCE, LRSL, CCRS - Science and Computing

Mrs T Pearson MSc, PGCE – Science

Miss C Pitchford BA (Hons), PGCE, MEd, NPQSL - Drama, UCAS Coordinator, Head of Department for EPQ

Dr V Poffley BA (Hons), DPhil (Oxon), PGCE - Head of Classics, Latin, Classical Civilisation

Mr F Quar BA, PGCE – Latin and Classical Civilisation

Mrs S Randall - Training Co-ordinator

Mrs N Renshaw DipM – Head of Careers

Miss A Roberts - Head of Prep PE, Netball and Cricket

Mrs M Rowcliffe – Head of Racquets

Miss B Saul MA, BA (Hons) PGCE - Head of MFL

Miss S Shear BA (Hons), PGCE - Co-Head of Art & Design

Miss R Skilbeck BSc (Hons) - Biology

Mrs J Smith BA (Hons), MA, PGCE - English

Miss | Squires - Bsc (Hons), PGCE - Mathematics

Mr M Stephens BSc (Hons), PGCE - Science

Mrs M Stephens BSc (Hons) – Learning Support Assistant

Mrs C Stubbs BEd (Hons) PGCE - English, KS3 Coordinator

Mrs J Uren BA (Hons), PGCE – Co-Head of Art & Design

Miss L Weller BSc (Hons), PGCE – Physics

Mrs R Whitton BSc (Hons), PGCE, FTIOB – Deputy Head (Pastoral)

Mrs C Yalden GRSM (Hons), ARCM, ARCO, PGCE, FISM - Director of Music

Mrs S Yvon-Case Licence (distinction) (France), PGCE – French, Spanish

#### **Heads of Year**

Head of Lower School - Mr D Breeze

Year 7 - Miss A Burgess

Year 8 - Miss S Fogwill

Year 9 - Mr O Melvin

#### Head of Upper School - Mrs R Holland (maternity leave)

Year 10 - Miss S Gibson

Year II - Dr H Benzing-Shears

#### Head of Sixth Form - Miss C Pitchford

Assistant Head of Sixth Form - Ms | Clarke

#### **Heads of House**

Mr K Nunkumar - Senior Head of House (St Dominic)

Mr M Norris (St Benedict)

Mr M Stephens(St Francis)

Mr V Neate (St Ignatius)

Mr M Fuller (St Tabitha)

## **Boarding Staff**

Mrs Z Wragg - Head of Boarding

Miss G Sillars - Deputy Head of Boarding

Mrs E Hill - Boarding Housemistress

Miss L Lynch - Boarding Housemistress

Mrs C Forti – Boarding Assistant

Miss E Bradbury, Miss L Instrell, Miss M Pickering - Boarding Gap Assistants

## **Admissions and Marketing**

Mrs A Charles - Director of Admissions

Mrs N Menzies - Director of Marketing & Communications/

PA to the Executive Director

Mrs R Cope BSc, MSc – Admissions Officer

Mrs G Snowden - Admissions Assistant

Miss K Gresham - Marketing Apprentice

Mr M Bradford - Videographer

#### **Administration**

Miss S Naughten - PA to the Headmistress, Receptionist

Mrs N Mostert - Administration Assistant, PA to Deputy Heads

Mrs R Norris - Staff Secretary

Mrs C Forti – Receptionist

Mrs C du Preez Gale DipEA, MEPAA - Music & Performing Arts Assistant

Mrs C Haymes - School Librarian

#### **School Nurses**

Ms S Papageorgiou RGN, BSc (Hons) - Lead Nurse

Mrs | Curtis RN Dip BSc (Hons)

Mrs K Dring BSc (Hons), MSci

Mrs K Norris BSc (Hons)

#### **School Doctor**

Horsley Medical Centre, East Horsley

#### **School Counsellors & Pastoral**

Mrs E Moore MBACP Mrs G Murphy CPCAB Mrs | Sladen – Pastoral Assistant and ELSA

### **Operations**

Mrs L Harber – Operations Assistant Mrs G Gray – Office Assistant

### **Human Resources**

Mrs J Tyerman BSc (Hons) MCIPD - Head of HR Mrs K Babler - Recruitment Manager and HR Advisor

#### **Finance**

Mrs C Minikin BA, ACA - Director of Finance

Mrs D Hayward BA - Financial Controller

Mrs C Norris AAT, ACCA - Financial Accountant

Mrs P Szymanski BSc, CIMA Cert BA – Management Accountant

Mrs S Kimble - Senior Finance Assistant

Mrs L Spence – Finance Assistant (Fees)

Mrs I de Voil NVQ Level 2, Laser Learning Award (Spld) Level 3 - Finance Assistant

Mrs B Krige BSc, PGCE, Bookkeeping Certification - Finance Assistant

Mrs Sheelagh Morrison - Finance Assistant

#### **Maintenance**

Mr R Monks (Facilities and Estates Manager), Mr D Gale (Deputy Facilities & Estates Manager) Mr I De Agrela, Mr C Giberson, Mr A Lopes, Mr J Pearson, Mr A Cook (Groundsman), Mr K Dobson (Caretaker)

## **Cleaning**

Mr S Lewis (Ecogenie Cleaning Ltd), Mrs A Dloniak-Markowska (Cleaning Supervisor), Mrs M Biszczanik (Laundry Assistant)

## **Transport**

Ms C Barr – Transport Manager

Mrs V Upton – Admin Assistant (Transport)

Mr G Affleck, Ms L Barr, Mr M Blunt, Mr M Bowerman, Mr S Braham, Mr M Colston, Mrs B Giberson, Mr D Harding, Mr D Hart, Mr P Hollis, Mr P Holmes, Mr P Miller, Mr M Neale, Mr C Pidgeon, Mrs K Pidgeon, Mr A Stewart, — Drivers

## **Catering**

Mr G Harvey (Catering Manager, Harrison's), Mr J Henson (Area Manager, Harrison's)

## **IT Support**

Mr B Barna, Mr G Allen

## **Laboratory Technicians**

Miss C Parkes HE Dip (Biological Sciences), Ms E Tidy BSc (Hons), Mrs S Holland

### **Food Technician**

Mrs C Gatford

## **Duke of Edinburgh Award**

Mr M Stephens – Coordinator Mr M Norris - Coordinator

### **Combined Cadet Force**

Mr W Pollard BSc - Coordinator

### **Equestrian**

Ms A Craig BCom CA CMC FIC BHSI – Equestrian Director

Mrs T Wise BHSAI – Centre Manager

Miss G Wood – BHSAI – Chief Instructor & Centre Manager

Miss K Sayer FdSc – Administrator

Ms J Lord BHSAI, Mrs E Pollard, Mrs K Spence BHSAI, Mr E Forbes BHSII – Freelance Instructors

Miss E Bennett, Miss C Paice, Miss L.Phipps, Miss L Turner – Freelance Grooms

## **Peripatetic Music Staff**

Mrs S Barnes, BMus (Hons) PGCE - Cello Mr R Bloice-Sanders BMus (Hons) - Singing Mr T Caister GRSM (Hons), ARCM, PGCE Mrs N Davies BMus (Hons) First Class - Clarinet Mr S Every BMus (Hons) - Drums Mrs C Gaston BA (Hons) First Class, Mperf - Singing Miss L Geldard, ARCM, RCM Dip.Perf. - Flute Mrs N Haysted BA(Hons) - Clarinet and Saxophone Miss B Hull, BMus (Hons) - Violin Mrs D Morley BMus - Singing Mr A Nash, GLCM (Hons) - Brass Mrs L Parr RCM Dip (Teacher's) - Piano Mr D Smith, AGSM - Guitar Mrs H Taylor, BA (Hons), ALCM, LGSM - Piano Mr C Thompson BA (Hons), MTC, FISM - Singing Mr S Walker BA (Hons) – Jass Piano & Saxophone Mrs H Wharmby, BMus, LRSM, ISM - Piano